


**UGCDB UNDERGRADUATE APPLICATION FORM FOR 2019/2020 ACADEMIC YEAR**

This form should be completed in **BLOCK LETTERS** and returned together with the **ALL** the required attachments to the **University Registrar, Lilongwe University of Agriculture and Natural Resources (LUANAR), P.O. Box 219, Lilongwe, Malawi, Central Africa.**

**INCOMPLETE APPLICATIONS SHALL NOT BE PROCESSED!**

Attach your  
passport size photo  
here

**A. PERSONAL DETAILS**

- Title:** \_\_\_\_\_ **Surname:** \_\_\_\_\_ **First Name:** \_\_\_\_\_
- Middle Names:** \_\_\_\_\_ **Marital Status:** \_\_\_\_\_ **Maiden Name:** \_\_\_\_\_
- Date of Birth:** DD / MM / YYYY **Gender:**  M  F
- Nationality:** \_\_\_\_\_ **Country of Residence:** \_\_\_\_\_  
**Physical address/Current place of residence:** \_\_\_\_\_
- District of origin:** \_\_\_\_\_ **T/A:** \_\_\_\_\_ **Village:** \_\_\_\_\_
- Passport Number:** \_\_\_\_\_ **Place of issue:** \_\_\_\_\_ **Date of issue:** DD/MM/YYYY **Expiry Date:** DD/MM/YYYY

**B. PERSONAL CONTACT DETAILS**

|                          |                          |
|--------------------------|--------------------------|
| <b>Mobile 1:</b>         | <b>Mobile 2:</b>         |
| <b>Tel 1:</b>            | <b>Tel 2:</b>            |
| <b>Email 1:</b>          | <b>Email 2:</b>          |
| <b>Postal address 1:</b> | <b>Postal address 2:</b> |

**C. NEXT OF KIN**

- Title:** \_\_\_\_\_ **Surname:** \_\_\_\_\_ **Initials:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_
- Occupation:** \_\_\_\_\_ **Organisation:** \_\_\_\_\_
- Next of Kin contact details:**

|                          |                          |
|--------------------------|--------------------------|
| <b>Mobile 1:</b>         | <b>Mobile 2:</b>         |
| <b>Tel 1:</b>            | <b>Tel 2:</b>            |
| <b>Email 1:</b>          | <b>Email 2:</b>          |
| <b>Postal address 1:</b> | <b>Postal address 2:</b> |

**D. CANDIDATES WITH SPECIAL NEEDS**

The University encourages you to disclose any disability/medical condition which could disadvantage your ability to study. All offers are made on academic grounds only, and the information you submit will be used to help LUANAR provide appropriate support. Please tick all that apply.

- No Disability
- Learning Difficulty
- Deaf/Serious
- Hearing Impairment
- Personal Care Support
- Unseen Disability: e.g. Diabetes
- Blind/Serious Visual Impairment
- Wheelchair User/Mobility Issues
- Mental Health Condition
- Autistic Spectrum/Asperger's
- Other disability not listed here

Please detail other disability or additional support needs: \_\_\_\_\_

**E. PROGRAMME APPLIED FOR** (Use the abbreviated codes provided under **Section O (ii)** of this application form.)

|                      |                |  |                    |  |
|----------------------|----------------|--|--------------------|--|
| <b>First choice</b>  | Programme Name |  |                    |  |
|                      | Programme code |  | College and Campus |  |
| <b>Second choice</b> | Programme Name |  |                    |  |
|                      | Programme code |  | College and Campus |  |
| <b>Third choice</b>  | Programme Name |  |                    |  |
|                      | Programme code |  | College and Campus |  |

**F. REDIRECTION**

If I am not selected to any of my preferred programmes, I am willing to be redirected to similar programmes offered at Natural Resources College.  **Yes**  **No**

**G. PREVIOUS ACADEMIC RECORD** (Fill in the gaps below with the relevant information)

Have you ever been registered as a student of any public university in Malawi? \_\_\_\_\_ If yes, **when:** \_\_\_\_\_

**Programme:** \_\_\_\_\_ **Institution:** \_\_\_\_\_

**Reason for leaving your previous institution:** \_\_\_\_\_

**H. SECONDARY/HIGH SCHOOL RECORD** (Fill in the gaps below with the relevant information)

Strictly attach original academic transcript(s) and copy(s) of certificate(s)/statement of result(s) duly certified by a recognized commissioner of oaths.

**i. MSCE/O-Level or equivalent qualification(s)**

| 1 <sup>st</sup> Attempt Grades     |              | 2 <sup>nd</sup> Attempt Grades     |              | 3 <sup>rd</sup> Attempt Grades     |              |
|------------------------------------|--------------|------------------------------------|--------------|------------------------------------|--------------|
| <b>Year:</b>                       |              | <b>Year:</b>                       |              | <b>Year:</b>                       |              |
| <b>Qualification:</b>              |              | <b>Qualification:</b>              |              | <b>Qualification:</b>              |              |
| <b>Certificate #:</b>              |              | <b>Certificate #:</b>              |              | <b>Certificate #:</b>              |              |
| <b>Centre/School Name:</b>         |              | <b>Centre/School Name:</b>         |              | <b>Centre/School Name:</b>         |              |
| <b>Centre #:</b>                   |              | <b>Centre #:</b>                   |              | <b>Centre #:</b>                   |              |
| <b>Candidate #:</b>                |              | <b>Candidate #:</b>                |              | <b>Candidate #:</b>                |              |
| <b>From:</b>                       | <b>To:</b>   | <b>From:</b>                       | <b>To:</b>   | <b>From:</b>                       | <b>To:</b>   |
| <b>Country:</b>                    |              | <b>Country:</b>                    |              | <b>Country:</b>                    |              |
| <b>Subject (Highest to Lowest)</b> | <b>Grade</b> | <b>Subject (Highest to Lowest)</b> | <b>Grade</b> | <b>Subject (Highest to Lowest)</b> | <b>Grade</b> |
| 1.                                 |              | 1.                                 |              | 1.                                 |              |
| 2.                                 |              | 2.                                 |              | 2.                                 |              |
| 3.                                 |              | 3.                                 |              | 3.                                 |              |
| 4.                                 |              | 4.                                 |              | 4.                                 |              |
| 5.                                 |              | 5.                                 |              | 5.                                 |              |
| 6.                                 |              | 6.                                 |              | 6.                                 |              |
| 7.                                 |              | 7.                                 |              | 7.                                 |              |
| 8.                                 |              | 8.                                 |              | 8.                                 |              |
| 9.                                 |              | 9.                                 |              | 9.                                 |              |

**I. APPLICATION FEE**

All applicants are **STRICTLY** required to **DEPOSIT** a non-refundable application fee of K10,000.00 for Malawians and U\$30.00 for international applicants to the following LUANAR bank account:

| DETAILS        | NATIONAL BANK OF MALAWI |
|----------------|-------------------------|
| Account Name   | LUANAR Student Rentals  |
| Account Type   | Current                 |
| Account Number | 1000969806              |
| Branch         | Lilongwe Branch         |
| Swift Code     | NBMAMWMW008             |

**Note:** A copy of the deposit slip bearing the name of the applicant should be attached to the application form.

**J. SUBMISSION OF APPLICATION FORM**

A duly completed application form together with a bank deposit slip showing the name of the candidate and any other relevant attachments should be sent to:

|  |
|--|
| The University Registrar   |
| LUANAR   |
| P.O. Box 219   |
| Lilongwe   |
| <b>Attention:</b> Admissions Office  |
| <b>Subject:</b> Undergraduate Generic 2019/2020 for NRC and ODL starting in March 2020 |

**THE CLOSING DATE FOR RECEIVING APPLICATIONS IS 14 FEBRUARY 2020**

**K. CHECKLIST**

I confirm that I have duly completed all the relevant sections of this application form and attached the following supporting documents:

|  |  |
|--|--|
| 1. Copies of all relevant certificates and academic transcripts which are being used for the application. These must be duly certified by a Commissioner of Oaths as true copies of the originals. |  |
| 2. Source of funding, i.e. official scholarship award/sponsorship letter.  |  |
| 3. Proof of payment of an appropriate application fee bearing my name and the amount of application fee paid.  |  |

**L. DECLARATION**

I \_\_\_\_\_ hereby certify that all the information given on this form is true and further recognize that my application will not be processed if it is incomplete.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ DD MM YYYY

**INCOMPLETE APPLICATIONS SHALL NOT BE PROCESSED**

**SUBMISSION DEADLINE IS 14 FEBRUARY 2020**

**END OF APPLICATION FORM!**

**M. PROGRAMME INFORMATION AND ENTRY REQUIREMENTS****I. Minimum entry requirements and programme information**

| Category                    | Minimum criteria for admission  | Year of Entry | Programme Duration |
|-----------------------------|---|---------------|--------------------|
| <b>Diploma (Generic)</b>    | <ul style="list-style-type: none"> <li>Four credit passes including English Language, Biology, Mathematics and Physical Science/Physics and Chemistry at MSCE or any comparable O-Level qualification.</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul>  | One           | Three years        |
|                             |   | Two           |                    |
| <b>Bachelor's (Generic)</b> | <ul style="list-style-type: none"> <li>Six credit passes including English Language, Biology, Mathematics and Physical Science/Physics and Chemistry at MSCE or any comparable O-Level qualification obtained in the current year or the previous two years.</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification obtained in the current year or the previous two years.</li> </ul> | One           | Four years         |
|                             |   | Two           |                    |

**II. Specific entry requirements**

In addition to the above general requirements, candidates must also meet the individual programme requirements specified below:

| Programme   |        | College and Campus        | Type of Entry | Year of Entry | Mode of Delivery | Specific Entry Requirements  | Commencement date |
|---|--------|---------------------------|---------------|---------------|------------------|--|-------------------|
| Name  | Code   |                           |               |               |                  |  |                   |
| 1. Diploma in Agriculture                             | NDAGRW | Natural Resources College | Generic       | 1             | Weekend          | <ul style="list-style-type: none"> <li>At least four credit passes including English Language, Biology, Mathematics, Physical Science/Physic and Chemistry at MSCE or any comparable O-Level qualification</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul> | March 2020        |
| 2. Diploma in Agriculture Education                   | NDAEDW | Natural Resources College | Generic       | 1             | Weekend          | <ul style="list-style-type: none"> <li>At least four credit passes including English Language, Biology, Mathematics, Physical Science/Physic and Chemistry at MSCE or any comparable O-Level qualification</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul> | March 2020        |
| 3. Diploma in Food, Nutrition and Livelihood Security | NDFNUW | Natural Resources College | Generic       | 1             | Weekend          | <ul style="list-style-type: none"> <li>At least four credit passes including English Language, Biology, Mathematics, Physical Science/Physic and Chemistry at MSCE or any comparable O-Level qualification</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul> | March 2020        |
| 4. Diploma in Irrigation Technology                   | NDIREW | Natural Resources College | Generic       | 1             | Weekend          | <ul style="list-style-type: none"> <li>At least four credit passes including English Language, Biology, Mathematics, Physical Science/Physic and Chemistry at MSCE or any comparable O-Level qualification</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul> | March 2020        |

| Programme   |        | College and Campus        | Type of Entry | Year of Entry | Mode of Delivery | Specific Entry Requirements   | Commencement date |
|---|--------|---------------------------|---------------|---------------|------------------|---|-------------------|
| Name  | Code   |                           |               |               |                  |   |                   |
| 5. Diploma in Land Administration                 | NDLNDW | Natural Resources College | Generic       | 1             | Weekend          | <ul style="list-style-type: none"> <li>At least four credit passes including English Language, Biology, Mathematics, Physical Science/Physic and Chemistry at MSCE or any comparable O-Level qualification</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul>                | March 2020        |
| 6. Bachelor of Science in Agricultural Economics  | BGED   | Bunda College ODL         | Generic       | 1             | ODL              | <ul style="list-style-type: none"> <li>MSCE certificate with 6 credit passes including English Language, Biology, Mathematics and Physical Science/Physics and Chemistry at MSCE or any comparable O-Level qualification.</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul> | March 2020        |
| 7. Bachelor of Science in Agribusiness Management | BABM   | Bunda College ODL         | Generic       | 1             | ODL              | <ul style="list-style-type: none"> <li>MSCE certificate with 6 credit passes including English Language, Biology, Mathematics and Physical Science/Physics and Chemistry at MSCE or any comparable O-Level qualification.</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul> | March 2020        |
| 8. Bachelor of Science in Agricultural Extension  | BEXT   | Bunda College ODL         | Generic       | 1             | ODL              | <ul style="list-style-type: none"> <li>MSCE certificate with 6 credit passes including English Language, Biology, Mathematics and Physical Science/Physics and Chemistry at MSCE or any comparable O-Level qualification.</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul> | March 2020        |
| 9. Bachelor of Science in Agriculture Innovations | BAGI   | Bunda College ODL         | Generic       | 1             | ODL              | <ul style="list-style-type: none"> <li>MSCE certificate with 6 credit passes including English Language, Biology, Mathematics and Physical Science/Physics and Chemistry at MSCE or any comparable O-Level qualification.</li> <li>Alternatively, three passes with at least grade 'C' in Biology, Mathematics and Chemistry at A-Level or any comparable qualification.</li> </ul> | March 2020        |