



Knowledge Innovation and Excellence

## NATURAL RESOURCES COLLEGE

### PROCUREMENT NOTICE

LILONGWE UNIVERSITY OF AGRICULTURE AND NATURAL RESOURCES (LUANAR)

#### INVITATION FOR BIDS

#### FRAMEWORK AGREEMENTS TO SUPPLY AND DELIVERY OF GOODS FOR 2020-2021

- 7 Lilongwe University of Agriculture and Natural Resources (LUANAR) Natural Resources College has budgeted funds for the procurement of various goods for 2020/2021. The University therefore invites sealed bids from eligible bidders to supply and deliver goods under framework agreement for the implementation of *2020-2021 approved procurement plan* as follows:

No.	DESCRIPTION OF GOODS	TENDER NUMBER	Number of Lots	CONTRACT DURATION	DELIVERY PERIOD
1	Procurement of Assorted Lots of stationery.(Framework Agreement)	LUANAR/NRC/STATIONERY/20	5	12 Months	7 Days from the Date of LPO
2	Procurement of Assorted Motor vehicle Tyres and Batteries. (Framework Agreement)	LUANAR/NRC/TYRES&BATTERIES/20	2	12 Months	7 Days from Date of LPO
3	Procurement of Assorted Toner	LUANAR/NRC/TONER/20	1	12 Months	7 Days from Date of LPO

4	Procurement of Assorted ICT Goods. (Framework Agreement)	LUANAR/NRC/ICT/20	1	12 Months	7 Days from Date of LPO
5	Procurement of Assorted General Hardware. (Framework Agreement)	LUANAR/NRC/HARDWARE/20	13	12 Months	7 Days from Date of LPO
6	Procurement of Assorted Pharmaceuticals drugs. (Framework Agreement)	LUANAR/NRC/PHARMA/20	1	12 Months	7 Days from Date of LPO
7	Procurement of Assorted Laboratory Consumables, Equipment and COVID19 Personal Protective Equipment (PPEs). (Framework Agreement)	LUANAR/NRC/LAB/20	1	12 Months	7 Days from Date of LPO
8	Procurement of Toilet Tissues 2 ply. (Framework Agreement)	LUANAR/NRC/TISSUES/20	1	12 Months	7 Days from Date of LPO

- 1 Bidding will be conducted in accordance with the Open Tendering Method procedures and Provisions contained in the Public Procurement and Disposal of Assets Act 2017 and is open to all eligible bidders.
- 2 Interested bidders may obtain further information from: The Procurement Department, Natural Resources College (LUANAR), and P.O Box 143, LILONGWE. Attention: The Assistant Procurement Manager and inspect the bidding documents during office hours from 7:30am to 2:00pm local time
- 3 A complete set of bidding documents in English may be purchased by interested bidders by paying a non-refundable fee of **MK 5,000.00 at the LUANAR. Natural Resources College (Accounts department). The method of payment will be cash.**

4 Bids in sealed envelopes and **clearly marked with the tender and lot number** must be delivered and be deposited upon full completion in the **Tender Box located at Natural Resources College Administration office block (NRC)**

5 The address referred to the above are:

**(a) Enquires and inspection of the Bids**

The Chairperson  
Internal Procurement and Disposal Committee  
Natural Resources College (LUANAR)  
P.O Box 143  
Lilongwe  
Attention: Procurement Office

**(b) Purchase of the Bidding Document**

The Chairperson  
Internal Procurement Committee  
Natural Resources College (LUANAR)  
P.O Box 143  
Lilongwe  
NB: **Payment to be made at Natural Resources College Accounts Department (Cash Office) and Bid Documents to be collected from NRC Procurement Department**

**(c) Address to be indicated on the Sealed Bids**

The Chairperson  
Internal Procurement and Disposal Committee  
Lilongwe University of Agriculture and Natural Resources (NRC)  
P.O Box 143  
Lilongwe

**(d) Place of Opening of the Bids**

Lilongwe University of Agriculture and Natural Resources -Natural Resources College, Conference Room)

5 The closing date and time for receiving the bids is **5<sup>th</sup> October 2020 at 14:00 hour's local time** and bids will be immediately opened at **Natural Resources College Conference Room**. Bidders or their representatives are invited to attend the function. **Late Bids shall be rejected**

**BIDS NOT FOUND IN THE TENDER BOX AND NOT CLEARLY MARKED AS STATED ABOVE WILL BE AUTOMATICALLY DISQUALIFIED AND LUANAR IS NOT BOUND TO ACCEPT THE LOWEST OR ANY TENDER**